

### **OPTION 1: SWIFT MT103/202 MANUAL DOWNLOAD FTP MODE**

A) Track TRN in SWIFT manual Room via FTP MODE

Don't use STP or SSP to track TRN, transaction can be blocked.

After tracked will be visible only TRN without funds.

Only after inserted KEY CODE on download page, funds will be visible.

B) Insert KEY CODE and start download on receiving bank common account

C) Make a block funds of amount downloaded and fix this amount on beneficiary account with release code.

D) Don't make interruption during steps from A to C and Transaction will be performed as well done.

### **OPTION 2: PROCEDURE MT103 in MANUAL DOWNLOAD STP MODE**

1. Swift.com

a. Access Swift.com system using PIN

b. Enter Transaction Reference Number to track transaction

c. A screen appears with all transaction's strings and values already set-in

d. Confirm all strings and values by flagging the relevant check-box

OTHERWISE

d. Confirm all strings and values by clicking "OK"

e. Download starts automatically, and will last 15 to 20 minutes

f. Soon after download, automatic compensation starts. Do not exit the mask till it ends.

### **OPTION 3: dot COM using dot NET**

Download procedure for Swift MT103 in manual download

Upload was performed via [swift.com](http://swift.com) using [swift.net](http://swift.net) protocol as part of [swift.com](http://swift.com) system.

a) Access the System;

b) Enter Message Input Reference and Message Output Reference (set in upper part of slip).  
AND/OR

Enter MIR and MOR (set in the lower part of the slip)

c) Transaction screen appears, with all compensation codes already set in;

d) Confirm all codes;

e) Start download/crediting onto receiving account.

NOTE: do not exit the screen until download/crediting process is finished.

### **PROCEDURE USED BY BANK OFFICERS**

a) Access Swift.com system using PIN

b) Enter Transaction Reference Number to track transaction

c) Appears a mask, where you settle all indication with the slip.

d) At the end start automatically the download